



# Ministries: Fall 2022

## Liturgical Ministries

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### *Acolytes*

*Meets: Sundays and Special Services*

*Commitment: -3 hours every one to two months, scheduled in advance.*

*Requirements: Trainings 1-2 times per year.*

*Leader: Andrew Kluetz*

Acolytes assist the clergy in leading worship. They assist in preparing for worship by lighting the candles at the altar and in the nave. Acolytes carry the cross and candles, and assist the clergy set the altar for the celebration of the Eucharist. Acolytes serve at all Sunday services, Evensongs, special observances and feasts (such as Christmas, Holy Week and Easter), as well as at funerals and weddings. Both adults and youth are invited to serve. Anyone over the age of eleven is welcome. Training and practice sessions are offered to new and returning members.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Altar Guild***

*Meets: Sundays and Special Services*

*Commitment: 2.5 - 3 hours every one to two months, scheduled in advance.*

*Requirements: Trainings 1-2 times per year.*

*Leaders: Dennis Grove, Harriet Riviere*

The Altar Guild plays a vital role in the worship life of the Cathedral. Members of the Altar Guild care for all the items that are used in worship – from the linens that hang over the altar, lectern and pulpit, to the vestments worn by the clergy, to the basin used to hold water at baptisms. The Altar Guild ensures that all these items, and more, are properly prepared for worship on Sundays, special liturgies, funerals and weddings.

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*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Lay Readers (Lectors)***

*Meets: Sundays and Special Services*

*Commitment: 1.5 - 2 hours every one to two months, scheduled in advance.*

*Requirements: Clergy approval and training 1-2 times per year.*

*Leader: Jocelyn Phelps*

Lay readers (lectors) read scripture and prayers at services, including special services like Evensong, Jazz Vespers, Advent and Christmas Lessons & Carols, Palm Sunday and the Easter Vigil. Lectors receive the readings a few days in advance to thoughtfully prepare. Youth and adults comfortable with reading aloud in French and/or English are welcome. Those interested in becoming lectors can discuss with the ministry leader and join with clergy's approval.

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## ***Ministers of Communion***

*Meets: Sundays and Special Services*

*Commitment: 2.5 – 3 hours every one to two months, scheduled in advance.*

*Requirements: Clergy approval and training 1-2 times per year.*

*Leader: Francie Seder*

Ministers of Communion (MCs) serve the chalice bearing wine blessed at Communion to the congregation. MCs are asked to arrive 30 minutes before a service, allowing time to vest and then meet with the clergy and Acolytes for prayer. Communion Ministers process with the clergy and choir.

This is a ministry that is both public and pastoral. As a result, MCs are given training in how to be present to this sacred moment in our communal worship. This ministry represents much of the diversity of our parish and we welcome those who feel called to serve, pending clergy approval.

## ***Ushers***

*Meets: Sundays and Special Services*

*Commitment: 1.5 – 2 hours every one to two months, scheduled in advance.*

*Leader: Xavier Chanay*

Ushers play an important role in welcoming both first-time visitors and long-time members of the congregation for services, special liturgies, and sometimes funerals. They assist with the logistics of the worship service in distributing the bulletins, collecting the offering, and directing worshippers during communion. Ushers also assist with safety procedures, including fire or other emergencies.

To contact or receive more information on any of the ministries:

*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Flower Guild***

*Meets: Saturdays or by scheduling, and Special Services.*

*Commitment: 2 -3 hours every two to three months, scheduled in advance.*

*Requirements: None*

*Leader - Timothy Thompson*

The Flower Guild purchases and arranges the flowers that adorn the altar and nave for Sunday services, special liturgies, weddings and funerals. Experience in flower arranging is welcome but not required as new members are offered training in flower selection and arrangement. Participation requires two to three hours on a Saturday to buy and arrange flowers once every two or three months.

## ***Adult Choir***

*Meets: Wednesday night rehearsals, Sundays and Special Services.*

*Commitment:*

*Requirements: Audition with Canon for Music.*

*Director: Zach Ullery, Canon for Music.*

## Children, Youth and Family Ministry\_\_\_\_\_

There are many opportunities for spiritual growth and fellowship for children, youth, and their families. Besides our Christian Education programs, we offer music education to children and youth through our **Choirs** and **Music Discovery** classes.

### ***Sunday School Teachers***

*Meets: Sundays from 10:20 to 11:40 am during school terms*

*Commitment: 2-4 hours per session (including preparation), scheduled in advance.*

*Requirements: Completion of Safe Church training to ensure a safe classroom environment. If you like children and love the scriptures, you are already qualified!*

*Leaders - Angelina Blundell, Elizabeth Defaye*

Sunday School provides our children from 3-10 years old with time for fellowship, arts & crafts, games, prayer and Bible lessons adapted to their age group, as well as opportunities for service to the community via special projects like the Christmas pageant, food drives and other initiatives. Teachers lead each class in teams of two, and receive their lesson plan and weekly activities in advance from the Sunday School directors.

Our team of dedicated volunteers seeks to form joyful, curious and courageous Christians. We are a supportive, loving and fun-loving community, and we invite you to join us!

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Youth Group Leaders***

*Meets: Sundays and Special Events*

*Commitment: 2 – 3 hours, twice per month, scheduled in advance.*

*Requirements: Completion of Safe Church training.*

*Leader: Canon Katz*

Our Youth Group provides a community for our young people where they can be known, their joys and challenges, and grow into their faith on their journey to adulthood. Youth Leaders provide a consistent, loving and understanding presence to our youth. They attend and lead weekly discussions prior to church on Sunday mornings while school is in session. Those sessions range in topic from the scriptures we read on Sunday morning to the songs that have shaped our faith, and plenty in between. Youth Leaders also help to plan fun social events through the year, where our youth can have fun together at the Cathedral and beyond our gates.

We are looking for faithful Youth Group Leaders who don't take themselves too seriously and are as excited about the opportunity to learn our youth as they are about sharing what they know.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Children's Choir***

*Meets: Wednesday Rehearsals 5:00-7:00 PM, Sunday Morning Service Twice Per Month.*

*Commitment: 2 hours per week*

*Requirements: Children ages 8-13.*

*Director: Zach Ullery*

The Children's Choir is open to all children ages 8 to 13 who like to sing and who can commit to our weekly rehearsal schedule. Members of the Children's Choir are taught vocal production, music theory, sight-singing, and elements of music history.

## ***Youth Choir***

*Meets: Wednesday Rehearsals 6:00-8:00 PM, Sunday Morning Service Twice Per Month.*

*Commitment: 2 hours per week*

*Requirements: Youth ages 14-18.*

*Director: Zach Ullery*

The Youth Choir is an auditioned group ages 14 to 18 who sing with the Adult Choir three Sundays per month at the 11 a.m. service. Focusing largely on sacred music from the Anglican tradition, the youth choir sings compositions from many style periods and genres.

To contact or receive more information on any of the ministries:

*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*



***Music Discovery***

*Meets: Wednesday afternoons*

*Requirements: For children ages 4-7.*

*Director: Erika Bliznik*

Music education programs for children are offered in collaboration with the American Conservatory of Paris.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

# Parish Life and Community

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## *20s/30s*

*Meets: Twice per month, once on the weekend and once during the week.*

*Commitment: None*

*Requirements: Open to young adults aged 20-39.*

*Leaders - Christopher Grinbergs, Mélanie Lesure, Blandine Marcé, Antonio Merino.*

20s and 30s gathers for fellowship, fun and conversation (informal as well as spiritual!) as we grow in community and faith together. We meet at least a couple of times a month: once for a mid-week discussion at the Cathedral and once for a more social activity, usually food, games, hikes etc. You will also find us at coffee hour after Sunday morning church - come and find us! We are an inclusive group from many backgrounds, nationalities and identities. We welcome you to join us once, occasionally or regularly. We are looking forward to meeting you!

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Garden Guild***

*Meets: Occasionally.*

*Commitment: 1 hour every two to three months.*

*Requirements: None*

*Leader: Patricia Gastaud-Gallagher*

The Garden Guild was founded in 1997 by Elsie Hunt, wife of the Dean, Ernest Hunt. For many years the garden has been enjoyed by everyone and used for coffee hour, Noon-day Prayer in the summer, wedding photos, and other events.

The Dean's Garden, still quite young, was replanted in March 2021. We have ideas for the future, among them a trellis planned for the far end of the garden, and we welcome yours. The Garden Guild takes care of the garden by occasionally trimming and/or pruning the plants and otherwise checking that the plants are doing well.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Front Desk Ministry***

*Meets: Weekdays, 11 AM to 3 PM.*

*Commitment: 1 shift every 1-2 weeks, scheduled in advance.*

*Requirements: None. Training is provided. Conversational French skills are very helpful.*

*Leader: TBD, Contact Canon Katz for information.*

The Front Desk Ministry welcomes the world to the American Cathedral. Thanks to their ministry, we are able to open our doors to visitors from all over the world who wish to admire the beauty of our sacred space and take time out of their day to pray. These volunteers greet visitors, answer questions, and generally provide a friendly and helpful face of the Cathedral to the public, while helping to keep the Cathedral secure. Volunteers typically come on a fixed day of the week. Those who may be available to fill in on occasion are also welcome. As this ministry grows, we may be able to expand opportunities to serve by adding shifts in the late afternoon/evening.

To contact or receive more information on any of the ministries:  
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## ***The Adult Education Committee***

*Meets:*

*Commitment: 2 – 3 hours every one to two months.*

*Requirements: None*

*Leaders: Peter Brooks, Bill Tompson*

The Committee's mission is to help parishioners deepen their understanding of Christian faith and life, drawing on scripture, reason and tradition to understand its relevance to our lives and to our world, attentive to God's hand in the co-evolution of our world and of our church. In pursuit of this goal, Adult Education aims to: (i) provide a framework for reflecting together on how we as Christians respond to current events that touch our lives, such as terror attacks and climate change; (ii) explore the insights of contemporary theologians weaving novel integrations of scripture, views of other religions and modern thinking on the roots of morality and spirituality; and (iii) build connections among the parishioners and visitors to share experiences of our journeys to live life more fully.

Programs include the informal, conversational Sunday Forums on popular and thought-provoking topics, weekday Bible studies, weekday evening series, and occasional special events. We aim to make the Cathedral a place where intellectual engagement helps us to grow in faith and love, as well as understanding, and to stretch ourselves as we move, individually and as a community, along the journey of faith to which God is calling us.

To contact or receive more information on any of the ministries:

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## ***Tricoteuses (The Knitting Group)***

*Meets: Mondays from 2-4 PM.*

*Commitments: None*

*Requirements: None*

*Leaders - Susan Greig, Susan Owens (for the American Church)*

Originally started by beloved parishioner Sigun Coyle, this joint ministry of the American Church and the American Cathedral is a bilingual, convivial group of knitters (and sewers) who work on their own projects and knit copious numbers of hats and scarves which are distributed to through those in need through the Cathedrals Mission & Outreach ministries. All skill levels are welcome – knitters, crocheters, sewers. Weekly two-hour meetings are in the Fleetwood Room at the American Cathedral, with occasional meetings held at the American Church.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Archive Committee***

*Meets: Occasionally.*

*Commitment: Time commitment varies.*

*Requirements: None.*

*Leader: Kate Thweatt*

The Archive Committee tends to the official records of the Cathedral and its ministries. Its members ensure that the history of the Cathedral's past is appropriately preserved while working with current ministries to ensure that records documenting today's ministry may inform future generations. The Archive Committee assists clergy and staff with specific inquiries related to past events and services (i.e. baptisms, weddings, funerals, etc.). The Archive Committee works in an advisory role with the various ministries of the Cathedral to establish the framework for selecting documents (mainly papers and photos), their organization and/or indexing (inventory), and method of conservation (physical and/or electronic storage).

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# Mission & Outreach

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## ***Mission & Outreach Committee***

*Meets: Occasionally, 1.5-3 hours per meeting.*

*Commitment: Ability to attend meetings, when scheduled. Review grant applications and liaise with partner organizations.*

*Requirements: Demonstrated commitment to outreach ministries & ability to review proposals from partner organizations; appointments by clergy approval.*

*Leader: Kim Powell*

The Mission & Outreach (M&O) Committee provides the opportunity for parishioners to respond to Jesus's call to reach out and care for those in need through hands-on projects and community grants made to local and international partners. The Committee supports the ongoing efforts of the Sandwich Ministry and Love-in-a-Box, while nurturing further opportunities for new ministry our neighbors in need here in Paris.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*



## ***Sandwich Ministry***

*Meets: Twice per week on Tuesdays and Thursdays.*

*Commitment: 3 hours per session as volunteers are available.*

*Requirements: None*

*Leader: Kim Powell*

This group of dedicated volunteers provides free healthy bag lunches and hot coffee or tea on the steps of the Cathedral every Tuesday and Thursday at 12:30 p.m. This outreach grants a moment of joy to volunteers and guests alike with much needed food and social conviviality. Volunteers help assemble, package and distribute bagged lunches at the front of the Cathedral from 10:30 to 1:30 p.m. The volunteers serve between 80 and 100 guests every Tuesday and Thursday.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## ***Love-in-a-Box***

*Meets: September through December, 2x month; for 3 weeks, daily shifts.*

*Commitment: Varies*

*Requirements: None. Many hands make light work – the more the merrier!*

*Leader: Melissa Adams and Caroline Fisher*

Love-in-a-Box (LIAB) has been a cherished annual tradition bringing to joy of the Christmas holidays to children in need. LIAB works together with partner schools, organizations and associations, collects and distributes backpacks and gift boxes to needy children in Paris and other regions of France.

### Opportunities include:

- Contacting and coordinating efforts with our partner schools and organizations (Sept 2022)
- Being a LIAB Liaison with recipient associations and charities “on the ground” (Fall 2022)
- Promoting LIAB to new schools and organizations wishing to participate
- Ordering and bulk buying of contents for Cathedral-funded backpacks (beginning September 2022)
- Collecting, sorting, & checking gift backpacks and boxes received from parishioners
- Organizing a specific Sunday School/ Youth event
- Coordinating pick ups at schools and the Cathedral
- Social Media Manager (Facebook / Instagram)

To contact or receive more information on any of the ministries:

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## **Pastoral Care Team**

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*Meets: One evening per month via Zoom. Individual pastoral visits as scheduled and requested.*

*Commitment: 2-5 hours per month, which includes regular weekly 30-minute visits to parishioners*

*Requirements: Clergy approval, Trainings 1-2 per year, commitment to confidentiality, patience and a capacity to listen, Completion of Safe Church training.*

*Leader: Andrew Kluetz*

Members of the pastoral care team offer the ministry of presence and connection to those within in the Cathedral community who are unable to participate physically in the life of the parish due to illness or personal issues and who request support.

Team member regularly contact their care-receiver either through messages, phone calls or in-person visits, maintaining and strengthen the relationship between the care-receiver and the Cathedral community, and providing a much-needed sense of belonging. Team members may also serve as Eucharistic Ministers, bring Communion to those unable to be present at the Cathedral. Depending on the situation, team members may wish to assist a care-receiver with small tasks (E.g., organizing grocery deliveries, assisting with an administrative task, etc.). They also need to be capable of identifying situations that require more comprehensive assistance from clergy, family members or health care services.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

## Dean's Search: Prayer Team ---

*Meets: Occasionally.*

*Commitment: TBD*

*Requirements: None*

*Leader: Anne Marie Reijnen*

The prayer team represents an essential aspect of the search for our next Dean. Why? It does not substitute for the due diligence required: defining the expectations we have of a new Dean, vetting résumés, meeting candidates, asking hard-nosed questions. Yet this discernment has another dimension compared with the work of a human resources team in a business. This dimension is prayer. We pray that we may become receptive to the nudges of the Spirit. To be clear: we don't pray to the "god of small things" to solve our problem. We do pray that our minds and hearts would be opened to novel possibilities. As we engage in regular prayer together, we shape a community of saints here in Paris and abroad, with all those who have a stake in the future of the Cathedral, including without doubt the candidates.

All are invited to be pray-ers for the cause of finding the right person to be our next Dean.

To contact or receive more information on any of the ministries:  
*[parish.coordinator@americancathedral.org](mailto:parish.coordinator@americancathedral.org)*

# Friends of the American Cathedral\_\_\_\_\_

*Meets: Occasionally.*

*Commitment: TBD*

*Requirements: A deep and abiding love of the Cathedral.*

*Leader: John Watson and Betsy Blackwell*

The *Friends of the American Cathedral* are an active global faith community with an abiding affection for the American Cathedral in Paris. Thanks to the Cathedral's robust online worship platform, *Friends* gather virtually with parishioners in the pews to pray together and celebrate God's work in the City of Light and around the world. Specially curated monthly emails keep them abreast of key Cathedral developments, and Cathedral clergy meet with this online community from time to time both virtually and in person in the United States.

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# Junior Guild

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*Meetings/Times: Monthly Monday Luncheons, Monthly Evening Social Events and Dance Evenings on Fridays, other events TBA.*

*Requirements: Those interested in working to support the Junior Guild charities and wanting to socialize with a convivial community of volunteers.*

*Leader(s): Melissa Arnold Adams, President; Katrina Neal-Hamel, Membership Chair*

Over a century ago, and with the encouragement of the Rector, the Junior Guild was founded to provide an organization for the women of the American Cathedral of the Holy Trinity and other women of the American colony in Paris, to assist in charitable activities in France and abroad. Today, as a 1901 Association, it continues this tradition, bringing together people of many nationalities and faiths with the common purpose of serving others. The goal of the Junior Guild is to host events which not only foster fellowship, but bring people together in a fun atmosphere while raising money for our charities.

Junior Guild events include luncheons with guest speakers, evening social events, pop-up sales, cultural visits and concerts. We are looking forward to celebrating soon our Centennial Gala, postponed due to Covid. We hope you will join us!

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